

INDIAN STATISTICAL INSTITUTE
203 BARRACKPORE TRUNK ROAD
KOLKATA 700 108

CIRCULAR

NO. D.O./2017/130

15 MARCH 2017

Sub : R.T.I. Application for inspection and/or certified copy of evaluated answer script
of semester examinations of the Indian Statistical Institute

This is to notify that, as per the R.T.I. Act, 2005 and the order passed by the Hon'ble Supreme Court of India (Civil appeal No.6454 of 2011), a student of any programme of the Indian Statistical Institute is entitled to inspect and/or take a certified copy of his/her evaluated answer script(s) for any semester examination taken by him/her.

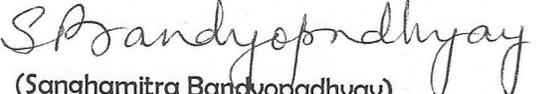
For this purpose, the student can apply according to the stipulated norms of application under the R.T.I. Act, 2005. The application should be reach the C.P.I.O., Indian Statistical Institute within 6 months from the date of publication of the final result for the semester.

In this regard, all the teachers are hereby requested to

1. retain the evaluated answer scripts for a maximum of 30 days from the announcement of the final result for the semester, during which period the answer scripts can be shown to the examinees, as is the prevalent practice;
2. clarify doubts/queries, if any, from the students regarding the evaluation process during this period, and make necessary changes in the scores obtained if required;
3. submit the evaluated answer scripts in a sealed envelope to the Office of the Dean of Studies immediately thereafter, mentioning the list of names of the examinees, course, programme and date of examination. One official of the Dean's Office will be assigned for maintaining the records in a secure record room.

The Dean of Studies will ensure that provisional mark sheets are issued to the students at the end of each semester, at least 30 days after the announcement of the final result for the semester, and will take necessary steps to destroy the answer scripts for a semester only after six months from the date of announcement of the final result for the semester.

This supersedes earlier circular(s)/order(s) on this subject, and will come into force with immediate effect.


(Sanghamitra Bandyopadhyay)
Director .

- Copy to:
1. Dean of Studies
 2. All Head of Centres
 3. All Heads of Unit
 4. Chief Executive (A & F)
 5. CSSC for publication on the Institute's website.
 6. Director's Office.