

# INDIAN STATISTICAL INSTITUTE

203 B.T. Road, Kolkata – 700 108

## ELECTION/URGENT

No.CAF/Elec/10-3/34

20<sup>th</sup> June, 2024

### OFFICE CIRCULAR

**Sub.:** Circulation of **final list** of candidates after the expiry of the last date of withdrawal of nominations for formation of a panel of three names for appointment of Dean of Studies for the two-year term of the Council **commencing from 18<sup>th</sup> September, 2024**

1. In terms of the Office Circular No. **CAF/Elec/10-3/29 dt. 3<sup>rd</sup> June, 2024**, the valid nominations out of the total nominations received on **24<sup>th</sup> May, 2024 up to 4.00 p.m.** were notified after due scrutiny, for formation of a panel of three names for appointment of Dean of Studies, for the above mentioned term of the Council.
2. After the circulation of the valid nomination and further nomination by the duly constituted committee and expiry of the date of withdrawal of nominations the final list of candidates for formation of the panel of three names for appointment of Dean of Studies is as follows :

Sl No	Name of Nominees	Roll No.	Category
1.	Prof. Biswabrata Pradhan	9062	Professor
2.	Dr. Arijit Chakrabarti	9286	Associate Professor
3.	Dr. Kuntal Ghosh	9309	Associate Professor

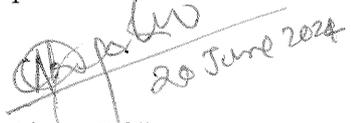
3. Election for the outlying Centres / Branches / Offices / Units of the Institute will be held on Thursday, **25<sup>th</sup> July, 2024**, while for the Headquarters of the Institute at Baranagar, Kolkata, the election will be held on Monday, **19<sup>th</sup> August, 2024**.
  - 3.1 The voter, i.e., each member of the Academic Council, shall have three votes.
  - 3.2 Postal Ballot : Voters, i.e. members of the Academic Council attached to outlying Centres / Branches / Offices / Units etc. will cast their votes by postal ballots, which will be mailed well in advance to (1) Head, Delhi Centre, (2) Head, Bangalore Centre and (3) Acting Head, Chennai Centre, (4) Head, North-East Centre, Tezpur and (3) Heads of SQC & OR Units namely Hyderabad, Mumbai and Pune.
  - 3.3 Voters of the outlying Centres / Branches / Offices / Units etc. are requested to kindly collect their respective envelope on the specified date of poll, i.e. on **25<sup>th</sup> July, 2024**, containing ballot and guidelines etc. from the concerned Officers to whom their ballots will be sent as mentioned in para 3.2.

  
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- 3.4 The voter will cast his/her vote by putting cross mark by a rubber stamp kept for the purpose against the names of the candidates of his/her choice in the ballot paper. The rubber stamp will be available with the Polling Officer to be appointed well in advance by the concerned Heads of the Centres/Units, as applicable. The cross mark should not touch the border lines of the ballot paper.
- 3.5 The ballot paper after marking should be placed inside the appropriate envelope, which should be sealed by the voter himself/herself. Such sealed envelope along with the forwarding letter (available with blank ballot paper) duly filled in and signed by the voter should be put in the outer envelope addressed to the Election Officer, ISI, Kolkata – 700 108 and should duly be posted.
- 3.6 The voter can send back ballots, duly cast / completed, to the Election Officer through the respective heads of Outlying Centres / Branches / Offices / Units etc. so as to reach the Election Officer by 5.00 p.m. on Monday, **19<sup>th</sup> August, 2024**. A voter of such outstation may, at his/her own risk and responsibility after collection of necessary papers from the respective heads, send back ballot papers, duly cast / completed, so as to reach the Election Officer by 5.00 p.m. on or before **19<sup>th</sup> August, 2024**.
4. Voters (members of the Academic Council) on lien or abroad on study leave and / or engaged in whole time employment, study or research in another Organisation, etc. are not eligible to participate in the polling in any way.
- 5.1 Those eligible voters of Headquarters of the Institute at Baranagar, Kolkata who may be temporarily away from their normal places of work but anywhere within the country, will be allowed to cast their votes by postal ballot, if they make such request in writing and forward the same to the undersigned through their respective Heads. Request of this nature should be sent preferably by **15<sup>th</sup> July, 2024** but not later than **22<sup>nd</sup> July, 2024** (up to 1-00 p.m), so that election materials can be sent to their address in time and the concerned voters may send back the ballot duly cast / completed so as to reach the Election Officer by 5.00 p.m. on or before **19<sup>th</sup> August, 2024**.
- 5.2 Similar facilities will be extended to those eligible voters at outlying Centres / Branches / Offices / Units etc. provided they make such request in writing and furnish their addresses to their respective Heads, in such a manner that the concerned Heads can send the ballot papers to their addresses, immediately after receipt of Election materials from the undersigned facilitating them to cast vote smoothly on the scheduled date. In such cases, voters of outstations may send ballots, duly cast / completed, etc. to the Election Officer directly if it is considered necessary and pertinent by them to avoid any loss of time which might occur, had the same been channelised through the concerned Heads of Centres / Branches / Offices / Units under the given circumstances. The time frame of sending back the ballots duly cast / completed as mentioned in para 3.6 ought to be strictly adhered to.

  
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6. Guidelines for voters of Outlying Centres / Branches / Offices / Units etc. regarding polling by ballot for the election of the Dean of Studies for the next two year term of the Council commencing from **18<sup>th</sup> September, 2024**, are being sent under a separate circular.

  
**Election Officer**  
**and**

**Dy. Chief Executive (Admn.) 'A'**

- To : 1) All Nominees concerned.  
2) All members of the Academic Council.

- Copy to : 1) Head, Delhi Centre.  
2) Head, Bangalore Centre.  
3) Acting Head, Chennai Centre.  
4) Head, North-East Centre, Tezpur.  
5) Heads, SQC Units.  
i) Mumbai.  
ii) Hyderabad.  
iii) Pune.  
6) All Notice Boards and Institute's Website.